



**California Fire Safe Council**  
**Board of Directors Meeting**  
**Open Session Minutes**  
**April 28, 2021 1:30 pm – 3:30pm**

1. **Welcome**

- A. Agenda review - Bob
- B. Bob opened the meeting in memory of Bruce Turbeville and read a note from a FSC member, Bill Robertson, crediting Bruce with handing him the seed he planted to start the first FSC in Napa County.

**Motion by Jerry Davies open the meeting in Bruce's honor, second by Jay Lopez, unanimous approval.**

- Kate Dargan, Pat Kidder, and David Horne also paid tribute to Bruce with stories that honored him
- C. Introductions of new employee
  - Hedi introduced Kenny Cooper as our new Admin Business Officer who started out at a full run
  - Leader in start-up environment as well as lots of other relevant background and experience
  - Kenny also said a few words and is excited to be here to help us accomplish goals (and score a few, as he is also a soccer player!)

2. **Approval of Past Minutes – Open Session**

- Minutes – March

**Motion by Jerry Davies to approve the March Open Session Minutes, second by David Horne, unanimous approval**

3. **Informational Agenda** – see Lara's Update

4. **Consent Agenda** – non

5. **Open Session**

- A. Policy Revision Update - Bob
  - See attachment showing
  - Also determining which may no longer be needed
  - Work with attorney to ensure they meet the legal test
- B. IT Study Update - Hedi
  - In middle of audit with final findings expected mid-May
  - Prelim findings are under discussion
- C. FSC Web/other Support - Hedi
  - Kick to June meeting
- D. May 6<sup>th</sup> Press Conference (Lara)
  - Logistics completed
  - Check with Elizabeth info out to local FSCs
  - **Laura to send Lara the award categories and announcement**
- E. Updated Org Chart & Recruitment updates - Hedi **SPELLING??**
  - See newest version
  - **Dave Barley, 25-years' experience, was hired as a Sr Grant Staff Specialist**
  - **Admin Asst, Sara Nist, and Rachel Grady, GIS consultant, also start this month**
  - **Several more recruitments underway**
  - **All new staff expected to be onboard by end of May – wow!**
- F. Legislative Platform & Positions - Kate
  - Key funding approved and in 20/21 Budget in form of grants
  - Gov May Revise will likely include another \$25-\$50M
  - Legislative appropriation decision will also include funding
  - Bills are in second hearings

- AB 981 is moving quickly
  - Specific Gov/Leg appointed Council under National Resources
  - CFSC proposed a CFSC (not us) for wildfire issues at State level
  - Nomenclature and linkage to be determined
  - \$7M appropriation attached
  - Pat Kidder noted Federal lands/agencies missing from proposal

**David Horne made a Motion to adopt Resolution supporting AB 98 by David Horne, second by Jay Lopez**

G. Strategic plan review - Bob

- Completed 8 months ago and several goals already nearing completion
- **Be sure to keep it handy and keep on steering!**

H. Master D Space Resolution - Hedi

- Required by CalFire application for funds

**Motion to approve the resolution by David Horne, second by Jerry Davies, unanimous approval**

I. Cal Vol Media Buy - Hedi/Finance Committee

- Time is of essence due to tight grant timeframes
- Approved by Finance Committee

**Motion to approve the purchase by Jerry Davies, second by Jay Lopez, unanimous approval**

J. Plans for BoD Retreat in September 2021- Bob)

- Doodle poll results
  - **July meeting will be on 21<sup>st</sup> with the majority of members attending in person**
  - **September Board retreat poll going out again as need better response**

## 6. Standing Agenda items:

A. Financial Report – David, Treasurer

- Expect salaries and benefits to go up June and later
- Still have \$20M expected in 21/22

**Motion by Jerry to accept the report, second by Frank Steward, unanimous approval**

B. Executive Director's report – Hedi:

- Policies being updated
- HR Handbook and Financial Handbook being updated
- Transition time tracking to automated platform
- Best Practices Guide for Listos materials
- County Coordinator workplan under development

C. Clearinghouse update – Amber

- Climate Fellows sent out an assessment on needs of FSCs and are hosting a webinar Friday
  - Approx 255 local FSCs
  - San Diego, El Dorado and Sisque have the greatest and 9/10 counties with no FSCs
  - Applied for second round of Fellows
- '21 SFA opens Mon and closes June 15
  - 3 webinars scheduled
  - Lots of interest!
- '22 SFA was submitted
- BLM may be sending money our way – standing by
- D-Space
  - Subaward reviewed by Legal
- National Wildlife
  - Subawards underway
- County Coordinators
  - CalFire is requesting update to budget and then ready to go

D. Programs – Elizabeth

- Interviewing for various staff positions
  - Regional Coordinator by end of week
- RFCC
  - Mala and Climate Fellows held successful webinar; attendees asked for more opportunities to meet one another

- May 18 grant writing webinar
- Mala and Elizabeth hitting the state to talk up local FSC start-ups
- David Horne asked for head-up when money needs to be moved
- Jay provided kudos for the one he attended
- Listos
  - Mala established a tracking system as she trains grantees
  - Equipment and brochures have yet to be delivered
  - Our trailer will be premiered at May 6<sup>th</sup> press conference
  - Deliveries to local FSCs should begin in June
  - In process of closing grant
- Edison International
  - Request for additional \$250k was approved
  - Current grant ends May 31 – standby to view great success videos
- PG&E grants
  - Workplan and timeline under development
- E. Future agenda items? (Bob)

**7. Closed Session – none**

**8. Wrap-up and Adjourn (Co-Chairs)**

**Motion by David Horne to adjourn meeting at 3:30pm, second by Jerry Davies, unanimous approval**

**Next meeting May 26, 2021 at 130pm**