



CALIFORNIA  
**FireSafe**  
COUNCIL

# PGE Wildfire Ready & Resilient Grant Applicant Handbook

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2021



**PGE Wildfire Ready and Resilient  
Grant Applicant Handbook  
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**SECTION 1**  
**REFERENCE MATERIALS**



# PGE Wildfire Ready and Resilient Program

*Utilities-based grant opportunity in Pacific Gas and Electric service areas*

## For More Information Contact

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More information is available on our website:

[www.cafiresafecouncil.org](http://www.cafiresafecouncil.org)

This grant opportunity is to be awarded to five counties.

Funding for this program is provided by a grant from Pacific Gas and Electric.

The California Fire Safe Council (CFSC) is pleased to partner with Pacific Gas & Electric (PG&E) to provide \$500,000 dollars in funding to distribute to counties within PG&E's service territory. The goal of the program is to improve community hardening with coordinated communications and capacity-building. This program will focus on developing the operational coordination and capacity of the many local and regional efforts toward community hardening for wildfire. Capacity-building will be focused on evacuation planning, home hardening, and community fire buffers.

- **Five counties** will be awarded this grant opportunity.
- Each grant award will be **\$100,000.00**
- The grant term is approximately **14 months**. The anticipated project start date is October 2021 and projects should be completed by December 31, 2022.

### **Specific elements will include:**

1. **Coordination** between volunteer groups and local agencies/volunteers,
2. **Collection** and coordination of community data to assist in risk assessment and decision-making.



# PGE Wildfire Ready and Resilient Program

*Utilities-based grant opportunity in Pacific Gas and Electric service area*

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This grant opportunity is to be awarded to five counties.

Funding for this program is provided by a grant from Pacific Gas and Electric.

This grant will be used to help coordinate among several existing state and/or federal grant programs such as fuels management, home-hardening, resource capacity building, hazard mitigation, and climate resiliency. It may also be used as matching funds for appropriate state or federal grants received by the CFSC within the PGE service territory.

In addition, the CFSC Regional Coordinators and Communications Team will assist the subgrantees in the development of a comprehensive communications plan.

1. A SWOT analysis of current communications process
2. Development of templates
3. Technical assistance in communications:
  - a. Press & Media Relations
  - b. Website Development
  - c. Social Media Integration
  - d. Community Outreach and Partnership Building

### To Apply:

The application launch date is August 10, 2021. The open application period closes on September 8, 2021. The projects will begin on October 1, 2021.

Login at <https://cafiresafecouncil.org/zoomgrantslogin/> to create a new account and select “2021 PGE Wildfire Ready and Resilient” grant program to begin.

## **Application Information**

### **Contact:**

For any questions about this grant program or application, please contact Staff Grant Specialist Thomas Shumaker at (505) 918-3920 or [tshumaker@cafiresafecouncil.org](mailto:tshumaker@cafiresafecouncil.org)

### **Important Websites:**

For detailed information about the grant, visit: <https://cafiresafecouncil.org/grants-and-funding/2021-pge-wildfire-ready-and-resilient-grant-opportunity/>.

The application can be found at: <https://cafiresafecouncil.org/grants-and-funding/apply-for-a-grant/>.

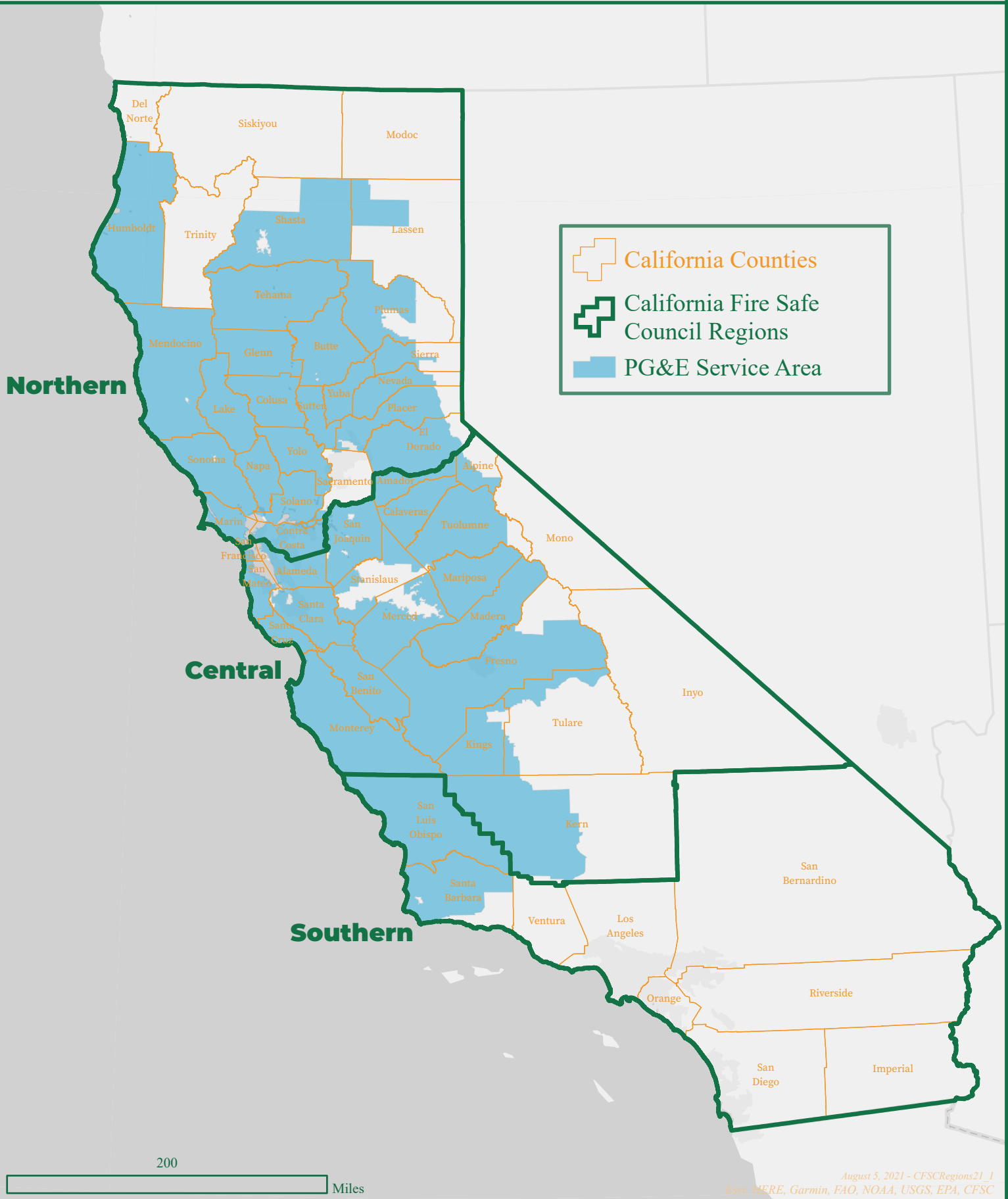
### **Timeline:**

August 10th, 2021	Applications Open
August 11 <sup>th</sup> , 2021-11AM PST	Grant Webinar
September 8th, 2021-11:59PM PST	Applications Close
October 2021	Awards Announced
October 2021-December 2022	Grant activities, final report due December 2022



California Fire Safe Council

# PG&E Service Area



**Northern**

**Central**

**Southern**

-  California Counties
-  California Fire Safe Council Regions
-  PG&E Service Area

200

Miles

**SECTION 2**  
**APPLICATION QUESTIONS**



# PGE Wildfire Ready & Resilient Application Questions

## Pre-Application Question

**What county does your project serve?**

*Projects must be located in the Pacific Gas & Electric service area.*

## Application Questions

### Organizational and Community Information

1. Please describe your county or organization's history, structure and notable projects or accomplishments.
2. Organization Type:
  - Nonprofit Organization
  - Home/Property Owners Association
  - Non-federal Public Agency
  - Other
3. Applicant Organization Contact  
*Provide the name, title, Email address and phone number of your organization's primary contact person. Also provide administrative contact information if different from the primary contact.*
4. Describe any prior experience applying for and/or managing private, state or federal grants.
5. What types of programs does your organization provide? Check all that apply:
  - Home hardening
  - Education
  - Fuels reduction
  - Defensible space
  - Other
6. What is the relationship between the various wildfire mitigation groups in your county?

**7. How many wildfire mitigation groups exist within your county?**

*This may include but is not limited to: Fire Safe Councils, Firewise Communities, fire protection agencies, Resource Conservation Districts, and HOA groups actively engaged in wildfire mitigation projects.*

- \_\_\_\_\_ *Fire Safe Councils (FSC)*
- \_\_\_\_\_ *Firewise Communities*
- \_\_\_\_\_ *Fire Protection Agencies*
- \_\_\_\_\_ *Resource Conservation Districts (RCD)*
- \_\_\_\_\_ *Other*

**8. Does your county have a county-wide emergency preparedness, or protection, plan?**

*Please only answer this question for county-wide plans, not regional or local plans.*

- Yes*
- No*

**9. Do you have a fiscal sponsor?**

- Yes*
- No*

**10. Fiscal Sponsor Organization type**

- Nonprofit Organization*
- Home/Property Owners Association*
- Non-federal Public Agency*
- Other*

**11. Describe the Fiscal Sponsor’s prior experience managing private, state or federal grants.**

**12. Fiscal Sponsor Contact**

*Provide the Fiscal Sponsor’s organization name, and the name, title, Email address and phone number of the Fiscal Sponsor’s primary contact. Also provide administrative contact information if different from the primary contact.*

**Project Information**

**13. Executive Summary/Abstract**

*Provide a brief summary (2-3 sentences) of your proposed project.*

**14. Project Type**

*Check all categories that apply to your project*

- Capacity Building*
- Community Outreach/Preparedness*

- Hazardous Fuel Treatments
- Other

**15. Describe your project.**

*Please provide a specific description of your project and how it will be completed.*

**16. Provide detailed goals and objectives**

**17. Please describe the anticipated outcomes of your project**

**18. Project Location (within PG&E service area)**

*Enter the latitude and longitude of your project's location. Your response must be in decimal format to six places, for example: 39.375097 Latitude and -122.54454 Longitude.*

\_\_\_\_\_ Latitude

\_\_\_\_\_ Longitude

**19. List the key individuals that will be working on this project, their titles, and roles.**

**20. Are the abovementioned key individuals: (check all that apply)**

- Volunteers
- Employees
- Contractors
- Other:

**21. If the project involves fuel reduction activities, include status of permits such as environmental and heritage protection and/or any local regulatory permits or approvals. (Technical assistance via consultation may be provided if necessary).**

**22. If your project includes fuel treatments, indicate how many acres will be treated.**

### **Work Plan**

*Work must be completed by December 31, 2022*

Task #	Activity	Timeline	Responsible Party	Expected Deliverables

**SECTION 3**  
**REQUIRED DOCUMENTS**

## Required Document Checklist

Required documents	Uploaded into ZoomGrants
<input type="checkbox"/> Tax exempt determination letter from IRS	<input type="checkbox"/>
<input type="checkbox"/> Last 3 years' Form 990 or 990-EZ, including all supporting schedules and attachments (Also Form 990-T, if applicable).	<input type="checkbox"/>
<input type="checkbox"/> Copies of the last 5 years' audit reports and management letters received from subrecipient's independent auditor, if available.	<input type="checkbox"/>
<input type="checkbox"/> Copy of a recent grant report, if available	<input type="checkbox"/>
<input type="checkbox"/> Copies of reports of government agencies (Inspector General, state or local government auditors, etc.) resulting from audits, examinations or monitoring procedures performed in the last three years.	<input type="checkbox"/>
<input type="checkbox"/> Proof of insurance	<input type="checkbox"/>
<input type="checkbox"/> Board of Directors list with contact information	<input type="checkbox"/>

*This checklist is not required to be completed or submitted and is for individual use & tracking*